



**Board of Trustees Meeting
December 10, 2024**

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AGENDA FOR THE REGULAR MEETING OF THE JERICO PUBLIC LIBRARY BOARD OF TRUSTEES DECEMBER 10, 2024

CALL TO ORDER

PUBLIC HEARING

There is a 3-minute time limit per individual in each period.

APPROVAL OF PRIOR MONTH'S MINUTES

A. November 14, 2024.

DEPARTMENT HEAD

COMMUNICATIONS

A. Accept Donation.

FINANCIAL REPORT

Financial Statement: November 1 – November 29, 2024

- A. Authorization for Payment #2024 – 5 for \$476,110.01
- B. Authorization for Payment #2024 – 5B for \$289,758.59
- C. Authorization for Payment #2024 – 5D for \$190,871.18

COMMITTEE REPORTS

DIRECTOR' S REPORT

Director Angela Cinquemani

UNFINISHED BUSINESS

- A. Capital Improvements.
- B. Library Safety. Table.
- C. Capital Plan. Table.

NEW BUSINESS

- A. Annual Audit Report. Ms. Jill Sanders from Cullen & Danowski.
- B. Next Board Meeting date is Tuesday, January 14, 2025, at 4:00 PM location TBD.

PERSONNEL

SECOND PUBLIC HEARING

There is a 3-minute time limit per individual in each period.

EXECUTIVE SESSION

ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF THE JERICHO PUBLIC LIBRARY BOARD OF TRUSTEES NOVEMBER 14, 2024

CALL TO ORDER

Ms. Jacobson called the meeting to order at 3:17 pm in the Director’s Office. Present were Ms. Jacobson, Ms. Dolowich, Ms. Cole, Mr. Weinstock, Ms. Cinquemani, Director, Ms. Medina, Clerk of the Board, and Mr. Truncale, Counsel. Ms. Smith was absent with prior notice.

PUBLIC HEARING

There is a 3-minute time limit per individual in each period. Jericho resident Mr. Peter Hsu attended the meeting and discussed with the Board: Jericho Teens running programs for community service, community service liaison with the school district, Friends of the Library and not for profits, get to know program for students, efficiency in ordering, electric vehicle chargers, and alternative energy solutions for the library.

MINUTES

- A. On a motion made by Mr. Weinstock and seconded by Ms. Jacobson, the Board approved the regular meeting minutes of October 15, 2024.

Yes – 4

No – 0

DEPARTMENT HEAD

N/A.

COMMUNICATIONS

- A. On a motion made by Ms. Jacobson and seconded by Ms. Dolowich, the Board accepted the donation of Dr. Daniel Peters and Mr. Eric Peters.

Yes – 4

No – 0

FINANCIAL REPORT

Authorizations for Payment were individually examined and approved by the Board as follows:

A. #2024 - 4 for \$84,923.35 - moved by Ms. Jacobson and seconded by Ms. Cole.

Yes – 4

No – 0

B. #2024 – 4B for \$268,754.48 – moved by Ms. Jacobson and seconded by Ms. Cole.

Yes – 4

No – 0

COMMITTEE REPORTS

N/A.

DIRECTOR' S REPORT

CAPITAL IMPROVEMENTS- The window shades and the floor transition by the Administration office exit have been installed. The children's room motorized shades require a signal extender which should be received and installed next week. Nickerson is providing back panels for the storage units in the info center. BBS Architects and SCC Construction Management are working with AFL (the general contractor) to close out the library capital improvements project.

HVAC Units- The factory expects to ship the replacement HVAC units on November 13th. Inter-County Mechanical Corp. expects to receive the units the third week in November. The crane rigging and installation will need to be coordinated and weather will also be a factor. For safety reasons the library building will need to be closed for one day. The Board, community, and the school will be informed once a date is confirmed.

BUILDING & GROUNDS- Carpets were shampooed by Rainbow Maintenance & Cleaning Corp. Debris from construction was cleaned out of the clerestory lights. The roof has been cleaned and is free of leaves. A new bollard by the front parking lot and seating area was installed for added safety. The outside emergency stairway by administration was painted and sealed.

60th ANNIVERSARY- We will be celebrating 60 years at the JPL on December 7th from 10:00 AM to 3:00 PM with a concert and exciting activities. The Board of Trustees are invited to attend, and Ms. Cinquemani will be reaching out to our elected representatives.

ANNUAL AUDIT- Ms. Jill Sanders/CPA from Cullen & Danowski will present the results of the yearly audit at the December 10 Board meeting.

NASSAU LIBRARY SYSTEM- Ms. Cinquemani will be attending the NLS Annual Meeting on Wednesday, December 4 in person at the Nassau Library System from 7-9PM. The attendance of at least one trustee from every library is requested.

JERICOH SCHOOL DISTRICT- As the Jericho Public Library representative, Ms. Cinquemani attended community forums discussing the search for the next superintendent. These meetings were facilitated by Associates of HYA and they will be creating a leadership profile report to share with the community.

EMAIL NEWSLETTER & PROGRAMS- We encourage the Jericho community to take advantage of our wide variety of educational and recreational programs at the library. Please check our monthly calendar for the latest information:

<https://www.jericholibrary.org/events/month>

Patrons can check our event calendar and see when our Meeting Room on the first floor is available for shared public use.

LIBRARY USAGE AND STATISTICS SNAPSHOT (DIRECT ACCESS) OCTOBER 2024

CHILDREN'S DEPT PROGRAMS- 21
CHILDREN'S DEPT ATTENDEES- 414

TEEN DEPT PROGRAMS- 3
TEEN DEPT ATTENDEES- 19

ADULT DEPT PROGRAMS- 66
ADULT DEPT ATTENDEES- 1162

NEW LIBRARY CARDS- 69

LIBRARY VISITORS- 8250

WIFI SESSIONS- 59,387

WEBSITE USERS- 4735

CIRCULATION CHECKOUTS- 12,085

SOCIAL MEDIA FOLLOWERS:

FACEBOOK- 1061
INSTAGRAM- 1150
TIKTOK- 440
TWITTER (X)- 398
YOUTUBE- 139

HIGHLIGHTS:

Pumpkin Decorating- Jericho children enjoyed decorating their pumpkins in preparation for Halloween.

Local History- Our local history librarian, Ms. Betsey Murphy, was featured in the Town of Oyster Bay's YouTube video "Historic Quaker Meeting Houses in the Town of Oyster Bay". This is part of the "Our Stories" series on OysterBayToday.com.
<https://www.youtube.com/watch?v=jg7tAiuQdeU>

UNFINISHED BUSINESS

- A. Capital Improvements.
- B. Library Safety – Tabled.

NEW BUSINESS

- A. On a motion made by Ms. Jacobson and seconded by Mr. Weinstock, the Board approved to close the First National Bank account and transfer the balance into the new First National Bank Money Market account.

Yes – 4

No – 0

- B. On a motion made by Ms. Jacobson and seconded by Ms. Dolowich, the Board approved the App Privacy policy.

Yes – 4

No – 0

- C. Capital Plan – Tabled.

- D. Next Board meeting date is Tuesday, December 10, 2024, at 4:00 PM location TBD.

PERSONNEL

SECOND PUBLIC HEARING

There is a 3-minute time limit per individual in each period.

EXECUTIVE SESSION

ADJOURNMENT

- A. On a motion made by Ms. Cole and seconded by Ms. Dolowich, the Board adjourned at 5:22 pm.

Yes – 4

No – 0

Respectfully submitted,

Jessica Smith, Secretary

Fran Medina, Clerk of the Board

NOT YET APPROVED

**JERICO PUBLIC LIBRARY
WARRANT
NOVEMBER 2024**

Num	GL ACCOUNT	NAME	Amount
16143	201CHASE VISA	CHASE VISA	(5,848.38)
16144	410BAKER & TAYLOR	BAKER & TAYLOR	(8,033.38)
16145	410BRODART	BRODART CO.	(849.08)
16146	410CENTER POINT	CENTER POINT LARGE PRINT	(31.46)
16147	410GALE	GALE CENGAGE LEARNING	(1,180.12)
16148	410John Christian Library	New Orleans Baptist Theological Semina	(5.00)
16149	410 TSAI FONG BOOKS	TSAI FONG BOOKS	(299.65)
16150	410W.J.BOOKSTORE	W.J. BOOKSTORE	(384.60)
16151	411MIDWEST	MIDWEST TAPE	(244.90)
16152	412KANOPY	KANOPY	(276.00)
16153	412LIBRARY IDEAS	LIBRARY IDEAS	(8.00)
16154	412OVERDRIVE	OVERDRIVE, INC.	(15,200.94)
16155	413INVESTOR'S BUSINESS DAILY	INVESTOR'S BUSINESS DAILY	(244.40)
16156	413NEWSDAY	NEWSDAY	(295.84)
16157	413PUGLIA	ED PUGLIA	(458.72)
16158	418ANDERSON	PATRICIA ANDERSON	(200.00)
16159	418BASS	ANNE BASS	(440.00)
16160	418BOSNJAK	JOLIE BOSNJAK	(240.00)
16161	418CHECKMATE	CHECKMATE	(100.00)
16162	418CHILDREN'S MUSEUM OF MANHA	CHILDREN'S MUSEUM OF MANHAT	(400.00)
16163	418CILMI	JOE CILMI	(240.00)
16164	418MUSEUM	COLD SPRING HARBOR FIRE HOUSE	(40.00)
16165	418 MUSEUM	COLD SPRING HARBOR FISH HATCH	(500.00)
16166	418PROGRAMMING	MARC COURTADE	(300.00)
16167	418PROGRAMMING	PAUL EFFMAN	(600.00)
16168	418PROGRAMMING	FENG SHUI LONG ISLAND	(250.00)
16169	418PROGRAMMING	THOMAS GERMANO	(275.00)
16170	418PROGRAMMING	GIGGLES & GROOVES	(250.00)
16171	418PROGRAMMING	GREEN EARTH CRAFT	(500.00)
16172	418PROGRAMMING	JUMP FOR JOY	(150.00)
16173	418PROGRAMMING	SANDY KASSIMIR	(50.00)
16174	418PROGRAMMING	SYLVIA LAUDIEN-MEO	(250.00)
16175	418PROGRAMMING	DARA LINTHWAITE	(175.00)
16176	418PROGRAMMING	MARY MAGUIRE	(575.00)
16177	418MUSEUM	MUSEUM OF THE DOG	(250.00)
16178	418PROGRAMMING	STEPHEN NACHAMIE	(250.00)
16179	418MUSEUM	THE NEW YORK BOTANICAL GARD	(750.00)
16180	418NLS	NLS GENERAL FUND	(675.00)
16181	418NYS PARKS	NYS PARKS	(216.00)
16182	418PROGRAMMING	LINDA RAY	(225.00)
16183	418PROGRAMMING	MADHUMITA SEN	(400.00)
16184	418PROGRAMMING	ELLA SPAGNOLO	(500.00)
16185	418PROGRAMMING	STEMTASTIC	(175.00)

JERICO PUBLIC LIBRARY

WARRANT

NOVEMBER 2024

16186	418PROGRAMMING	THE CREATIVITY ZONE.COM	(1,350.00)
16187	418PROGRAMMING	THE VILLAGE ARTIST	(250.00)
16188	418PROGRAMMING	TIME FOR KIDS	(160.00)
16189	418PROGRAMMING	TINY SONGBIRDS	(250.00)
16190	418PROGRAMMING	TUGBOAT MUSIC	(525.00)
16191	418PROGRAMMING	AMY VAIL	(275.00)
16192	418PROGRAMMING	MINDY VASTA	(340.00)
16193	418PROGRAMMING	WHALING MUSEUM & EDUCATION	(650.00)
16194	418PROGRAMMING	TAMI WOOD	(250.00)
16195	418PROGRAMMING	YOUNG BUILDERS GROUP	(275.00)
16196	430LIBRARY SUPPLIES	ACADEMY MARKING PRODUCTS, IN	(94.40)
16197	430BRODART	BRODART CO.	(67.20)
16198	430COFFEEDISTRIBUTING CORP.	COFFEE DISTRIBUTING CORP.	(387.05)
16199	430JANWAY	JANWAY COMPANY	(511.56)
16200	430MUNOZOSPINA	CARLOS MUNOZOSPINA	(30.40)
16201	430QUENCH	QUENCH USA, INC.	(157.30)
16202	430SHOWCASES	SHOWCASES	(294.84)
16203	430STAPLESBUS	STAPLES BUSINESS ADVANTAGE	(442.03)
16204	431CINQUEMANI	ANGELA CINQUEMANI	(80.10)
16205	433USPS-POC	USPS-POC	(200.00)
16206	434LDI Connect	LDI COLOR TOOLBOX	(319.60)
16207	435BYRNE,CAROL	CAROL BYRNE	(11.79)
16208	435MEDINA	FRAN MEDINA	(44.22)
16209	436BAKER & TAYLOR	BAKER & TAYLOR	(1,234.97)
16210	436LILRC	LILRC	(666.00)
16211	436NLSGEN	NLS GENERAL FUND	(1,340.00)
16212	437L2J CONSULTING, INC.	L2J CONSULTING, INC.	(7,245.00)
16213	437SPELLMAN GIBBONS	SPELLMAN GIBBONS	(1,420.80)
16214	439BIBLIOTHECA	BIBLIOTHECA	(12,319.65)
16215	439C&C SPRINKLER	C&C SPRINKLER	(95.00)
16216	439INTER-COUNTY	INTER-COUNTY MECHANICAL	(260.00)
16217	439ISLAND ELEVATOR	ISLAND ELEVATOR SERVICES, INC.	(281.00)
16218	439LEAF	LEAF CAPITAL FUNDING	(45.89)
16219	451HOMEDEPOT	HOME DEPOT CREDIT SERVICES	(207.48)
16220	451IMPERIALDADE	IMPERIALDADE	(2,392.19)
16221	451OCEAN JANITORIAL SUPPLY	OCEAN JANITORIAL SUPPLY	(1,994.08)
16222	5690Daniels, Roberta	Roberta Daniels	(66.00)
16223	9010NYSRETIRE	NYS & LOCAL RETIREMENT SYSTEI	(397,180.00)
16224	99ZPETTY CASH	ANGELA CINQUEMANI	(59.99)
			<u>(476,110.01)</u>

JERICO PUBLIC LIBRARY
WARRANT
NOVEMBER 2024

Authorization for Payment 2024-5 for bills and obligations for the month of
NOVEMBER 2024.

I certify that the above accounts amounting to the sum of \$476,110.01 which includes
voided checks, if any, has been reviewed and authorized by a quorum of the Board of
Trustees and that the same have been examined by me and found correct.

Financial Officer

Date

President

Date

**JERICO PUBLIC LIBRARY
WARRANT
NOVEMBER 2024**

<u>Num</u>	<u>GL Account</u>	<u>Name</u>	<u>Amount</u>
XXX	11111PAY	PAYROLL	(64,373.72)
XXX	437ACCUDATA	ACCU DATA CORP.	(159.45)
XXX	437ACCUDATA	ACCU DATA CORP.	(93.12)
XXX	157THE OMNI GROUP	THE OMNI GROUP	(5,266.83)
XXX	145ADIME BANK	DIME BANK	(13,440.30)
XXX	145ADIME BANK	DIME BANK	(7,711.35)
XXX	145NYTAX	STATE PAYROLL TAX	(2,374.80)
XXX	145NYTAX	STATE PAYROLL TAX	(1,022.05)
16030	150HEALTH INSURANCE	NYS EMPLOYEES' HEALTH INS. PENDING	(52,358.45)
16031	151BOCES	WESTERN SUFFOLK BOCES	(309.99)
16032	152AFLAC	AFLAC NEW YORK	(618.48)
16033	154NYSTSA	NYS DEFERRED COMPENSATION PLAN	(5,692.52)
16034	413ZPUGLIA	ED PUGLIA	(458.72)
16035	431VERIZON WIRELESS	VERIZON WIRELESS	(33.20)
16036	432T-MOBILE	T-MOBILE	(574.00)
16037	450NATIONAL GRID	NATIONAL GRID	(40.27)
16038	450PSEG	PSEG LONG ISLAND	(9,131.43)
16039	451HOMEDEPOT	HOME DEPOT CREDIT SERVICES	(361.79)
XXX	11111PAY	PAYROLL	(70,669.12)
XXX	437ACCUDATA	ACCU DATA CORP.	(159.45)
XXX	437ACCUDATA	ACCU DATA CORP.	(91.18)
XXX	157THE OMNI GROUP	THE OMNI GROUP	(4,384.49)
XXX	145ADIME BANK	DIME BANK	(15,095.46)
XXX	145NYTAX	STATE PAYROLL TAX	(2,670.99)
XXX	145ADIME BANK	DIME BANK	(8,485.47)
XXX	145NYTAX	STATE PAYROLL TAX	(1,130.37)
16125	147NYRETIRE	NYS RETIREMENT SYSTEM	(3,958.60)
16126	151BOCES	WESTERN SUFFOLK BOCES	(309.99)
16127	153ELITE	ELITE PROGRAMS, INC.	(250.00)
16128	154NYSTSA	NYS DEFERRED COMPENSATION PLAN	(5,907.55)
16129	203DELL FINANCIAL SERVICES LLC	DELL FINANCIAL SERVICES LLC	(1,145.89)
16130	203ZDELL FINANCIAL SERVICES LLC	DELL FINANCIAL SERVICES LLC	(1,210.86)
16131	431VERIZON	VERIZON	(279.00)
16132	432LIGHTPATH	CABLEVISION LIGHTPATH, INC.	(2,943.46)
16133	432OPTIMUM	OPTIMUM	(373.92)
16134	450NATIONAL GRID	NATIONAL GRID	(165.92)
16135	450PSEG	PSEG LONG ISLAND	(5,433.20)
XXX	157THE OMNI GROUP	THE OMNI GROUP	(1,073.20)
			(289,758.59)

JERICO PUBLIC LIBRARY
WARRANT
NOVEMBER 2024

Authorization for Payment 2024 - 5B
for bills and obligations for
NOVEMBER, 2024.

I certify that the above account amounting to the sum
of \$289,758.59 has been reviewed and authorized by a quorum
of the Board of Trustees and that the same has
been examined by me and found correct.

Financial Officer

Date

President

Date

JERICHO PUBLIC LIBRARY
WARRANT
NOVEMBER 2024

Invoice Number	Check Number	Name	GL Account	Amount
112403	1056	SCC	437	1,750.74
30320	1057	INTER-COUNTY MECHANICAL	439	79,487.50
Payment 8	1058	AFL	437	109,632.94
				<u>190,871.18</u>

Authorization for Payment 2024-5D (Capital Project Fund Checking Account) for bills and obligations for the month of November, 2024.

I certify that the above accounts amounting to the sum of \$190,871.18 have been reviewed and authorized by a quorum of the Board of Trustees and that the same have been examined by me and found correct.

FINANCE OFFICER

DATE

PRESIDENT

DATE

**Jericho Public Library
Profit Loss Budget Performance**

	Actual NOVEMBER 2024	Budget NOVEMBER 2024	Difference	Actual JULY 2024- NOVEMBER 2024 YTD	Budget JULY 24 -NOVEMBER 24	YTD Difference
Revenue						
2022/2023 Reserve Carryover	4,167.00	4,167.00	0.00	20,835.00	20,833.00	2.00
4100-10 TAX MONEY	0.00	1,368,639.00	(1,368,639.00)	4,105,915.50	4,105,916.00	(0.50)
4100-11 PILOT MONEY	0.00	0.00	0.00	57,998.63	0.00	57,998.63
4208-20 FINES	522.64	875.00	(352.36)	5,655.46	4,375.00	1,280.46
4240-10 INTEREST	12,519.93	5,833.00	6,686.93	67,064.10	29,167.00	37,897.10
4245-00 COMMISSIONS/MISC.	131.55	83.00	48.55	131.55	415.00	(283.45)
4250-00 VENDING MACHINE	225.00	208.00	17.00	875.00	1,042.00	(167.00)
4251-00 COFFEE MACHINE	188.00	292.00	(104.00)	1,424.75	1,458.00	(33.25)
4260-00 PRINT MANAGEMENT	113.80	317.00	(203.20)	1,138.50	1,583.00	(444.50)
4269-00 LOST/DAMAGED LIB. MAT.	44.97	63.00	(18.03)	112.90	313.00	(200.10)
4270-50 GIFTS & DONATIONS	0.00	42.00	(42.00)	6,551.65	208.00	6,343.65
4276-00 LIBRARY SYSTEM GRANT	0.00	0.00	0.00	0.00	0.00	0.00
4384-10 STATE AID	0.00	833.00	(833.00)	4,848.30	4,165.00	683.30
4384-20 STATE GRANT	0.00	417.00	(417.00)	0.00	2,083.00	(2,083.00)
Total Revenue	17,912.89	1,381,769.00	(1,363,856.11)	4,272,551.34	4,171,558.00	100,993.34
Expenditures						
5130-02 BANK FEES/SERVICE FEES	916.52	458.00	458.52	2,529.47	2,292.00	237.47
5141-00 PROFESSIONAL/STAFF	85,942.61	93,912.00	(7,969.39)	451,858.57	516,519.00	(64,660.43)
5142-00 CLERICAL/STAFF	91,680.02	104,633.00	(12,952.98)	536,815.59	575,480.00	(38,664.41)
5142-01 PAGE/STAFF	11,590.43	12,257.00	(666.57)	58,772.38	67,413.00	(8,640.62)
5142-02 CUSTODIAL/STAFF	15,936.01	17,309.00	(1,372.99)	90,742.33	95,197.00	(4,454.67)
5201-00 FURNITURE & FIXTURES	0.00	208.00	(208.00)	4,157.32	1,042.00	3,115.32
5203-00 TECH EQUIPMENT	0.00	3,000.00	(3,000.00)	14,280.45	9,800.00	4,480.45
5203-01 MISC. EQUIPMENT	0.00	350.00	(350.00)	225.34	1,750.00	(1,524.66)
5203-02 TECH LEASES/CONTRACTS	2,453.30	1,000.00	1,453.30	11,307.57	7,000.00	4,307.57
5300-00 PROPERTY IMPROVEMENTS	0.00	750.00	(750.00)	20,604.95	3,750.00	16,854.95
5300-01 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	18,000.00	(18,000.00)
5410-00 BOOKS ADULT	12,087.88	8,750.00	3,337.88	47,102.59	43,750.00	3,352.59
5410-01 BOOKS JUV	2,925.85	2,333.00	592.85	9,817.22	11,667.00	(1,849.78)
5410-02 BOOKS TEEN	344.06	583.00	(238.94)	2,406.25	2,917.00	(510.75)
5411-00 DVD ADULT	429.75	1,167.00	(737.25)	2,322.85	5,833.00	(3,510.15)
5411-01 DVD JUV	0.00	167.00	(167.00)	167.83	833.00	(665.17)
5411-02 DVD TEEN	0.00	50.00	(50.00)	0.00	250.00	(250.00)
5412-00 RECORDED BOOKS ADULT	0.00	667.00	(667.00)	400.89	3,333.00	(2,932.11)
5412-01 RECORDED BOOKS JUV	0.00	125.00	(125.00)	0.00	625.00	(625.00)
5412-02 RECORDED BOOKS TEEN	0.00	17.00	(17.00)	0.00	83.00	(83.00)
5412-A DOWNLOADABLES ADULT & JUV	12,766.19	20,417.00	(7,650.81)	96,102.42	102,083.00	(5,980.58)
5412-A DOWNLOADABLES TEEN	379.55	550.00	(170.45)	1,367.02	2,750.00	(1,382.98)
5412B-00 CD-MUSIC ADULT	0.00	58.00	(58.00)	29.35	292.00	(262.65)
5412B-01 CD-MUSIC JUV	5.99	29.00	(23.01)	29.95	146.00	(116.05)
5412B-02 CD-MUSIC TEEN	0.00	0.00	0.00	0.00	50.00	(50.00)
5413-00 PERIODICALS ADULT	1,457.68	12,000.00	(10,542.32)	7,696.76	29,000.00	(21,303.24)
5413-01 PERIODICALS JUV	0.00	1,500.00	(1,500.00)	0.00	3,000.00	(3,000.00)
5413-02 PERIODICALS TEEN	0.00	250.00	(250.00)	0.00	500.00	(500.00)
5415-00 CD ROM ADULT	0.00	0.00	0.00	0.00	50.00	(50.00)
5415-01 CD ROMS JUV	0.00	56.00	(56.00)	52.70	281.00	(228.30)
5415-02 CD ROMS TEEN	0.00	0.00	0.00	0.00	50.00	(50.00)
5418-00 PROGRAM ADULT	6,028.00	4,167.00	1,861.00	28,850.20	20,833.00	8,017.20
5418-01 MUSEUM PASSES	3,081.00	1,000.00	2,081.00	5,440.50	10,200.00	(4,759.50)
5418-02 PROGRAM JUV	2,678.59	3,500.00	(821.41)	14,735.68	17,500.00	(2,764.32)
5418-03 PROGRAM TEEN	588.97	1,083.00	(494.03)	4,198.98	5,417.00	(1,218.02)
5418-04 COMMUNITY OUTREACH	2,108.46	583.00	1,525.46	6,061.22	2,917.00	3,144.22
5429-00 MISC. EXPENSE	59.99	167.00	(107.01)	355.79	833.00	(477.21)
5430-00 LIBRARY & OFFICE SUP.	2,178.58	3,458.00	(1,279.42)	13,884.79	17,292.00	(3,407.21)
5431-00 TELEPHONE	1,650.76	1,875.00	(224.24)	6,995.00	9,375.00	(2,380.00)
5432-00 DATA COMMUNICATIONS	2,632.92	2,833.33	(200.41)	14,555.46	14,167.00	388.46
5433-00 POSTAGE	229.99	500.00	(270.01)	1,141.15	4,000.00	(2,858.85)
5434-00 PRINTING & PUBLICITY	319.60	500.00	(180.40)	6,234.53	2,500.00	3,734.53
5435-00 TRAVEL	56.01	117.00	(60.99)	371.57	583.00	(211.43)
5436-00 ILS	1,234.97	3,000.00	(1,765.03)	6,821.53	3,000.00	3,821.53
5436-01 DATABASES	666.00	2,000.00	(1,334.00)	23,161.88	31,500.00	(8,338.12)
5437-00 PROFESSIONAL SERVICES	9,089.19	10,000.00	(910.81)	73,606.49	98,000.00	(24,393.51)
5437-01 LEGAL SERVICES	1,420.80	1,833.33	(412.53)	8,282.40	9,167.00	(884.60)
5437-02 ACCOUNTING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
5438-00 MEMBERSHIP	70.00	192.00	(122.00)	125.00	958.00	(833.00)
5439-00 EQUIP. REPAIR	355.00	6,042.00	(5,687.00)	18,695.04	30,208.00	(11,512.96)
5439-01 EQUIP. RENTAL	45.89	1,400.00	(1,354.11)	4,661.12	9,100.00	(4,438.88)
5439-02 EQUIPMENT CONTRACT	12,600.65	500.00	12,100.65	22,472.65	25,900.00	(3,427.35)
5450-00 GAS & ELECTRIC	14,770.82	0.00	14,770.82	44,610.69	43,000.00	1,610.69
5450-01 WATER	0.00	0.00	0.00	1,075.40	1,400.00	(324.60)
5451-00 CUSTODIAL SUPPLIES	6,787.20	2,708.00	4,079.20	19,388.69	13,542.00	5,846.69
5454-00 INSURANCE	0.00	0.00	0.00	37,200.24	35,000.00	2,200.24
5465-00 SNOW REMOVAL	0.00	2,000.00	(2,000.00)	0.00	2,000.00	(2,000.00)
5476-00 GROUNDS UPKEEP	0.00	1,375.00	(1,375.00)	4,796.64	6,875.00	(2,078.36)
5482-00 ADVERTISING	0.00	225.00	(225.00)	0.00	1,125.00	(1,125.00)
5486-00 CONFERENCES	22.39	833.33	(810.94)	976.99	4,167.00	(3,190.01)
9990 CAPITAL PROJECT FUND	2,500.00	2,500.00	0.00	12,500.00	12,500.00	0.00
9010-04 UNEMPLOYMENT INS.	0.00	0.00	0.00	0.00	0.00	0.00
9010-08 RETIREMENT	397,180.00	371,000.00	26,180.00	397,180.00	371,000.00	26,180.00
9030-08 SOCIAL SECURITY	15,199.11	18,905.00	(3,705.89)	84,646.58	94,523.00	(9,876.42)
9040.08 WORKERS COMP. INS.	(12,616.00)	0.00	(12,616.00)	(12,616.00)	0.00	(12,616.00)
9055-08 DISABILITY INSURANCE	0.00	0.00	0.00	3,055.10	0.00	3,055.10
9060-08 HOSPITALIZATION	46,924.45	45,833.00	1,091.45	229,848.28	229,165.00	683.28
Total Expenditures	756,779.18	772,726.00	(15,946.82)	2,442,103.39	2,633,483.00	(191,379.61)
SUMMARY						
REVENUE	17,912.89	1,381,769.00	(1,363,856.11)	4,272,551.34	4,171,558.00	100,993.34
EXPENDITURES	756,779.18	772,726.00	(15,946.82)	2,442,103.39	2,633,483.00	(191,379.61)
NET	(738,866.29)	609,043.00	(1,347,909.29)	1,830,447.95	1,538,075.00	292,372.95

Jericho Public Library
Treasurer's Report
For The Month Ending November 2024

All Funds Cash Book Balance as of November 1, 2024			\$ 7,973,758.41
RECEIPTS AND OTHER DURING THE MONTH			
Total Receipts	31,466.90		
Total Other	<u>10.00</u>		
Total Receipts			31,476.90
DISBURSEMENTS MADE DURING THE MONTH			
By Check	265,589.78		
By Electronic Payment	<u>189,649.05</u>		
Total Amount of checks issued & electronic paymements			<u>(\$455,238.83)</u>
Cash balance per Books at November 30, 2024			\$ 7,549,996.48

RECONCILIATION WITH BANK STATEMENTS

Balances as given on bank statements, end of month:

				<u>Total by Bank</u>	<u>FDIC Coverage</u>	<u>Not FDIC Covered</u>	<u>Collateral Required</u>	<u>Collateral Pledged</u>	<u>Over (Under)</u>
Interest Earned									
Annual Percentage yield Earned 3.28%	\$ 2,489.40	First National Money Market	\$ 934,582.99	934,582.99	250,000.00	684,582.99	718,812.14	718,283.21	(528.93)
	\$ -	First National Bank	\$ 1,985.00						
Annual Percentage Yield Earned 0.01%	0.55	DIME Regular Checking	21,345.05						
Annual Percentage Yield Earned 2.79%	5,878.89	DIME Money Market	2,698,919.48						
Annual Percentage Yield Earned 0.01%	0.03	DIME Tax Account	4,590.11						
Annual Percentage Yield Earned 0.02%	0.01	DIME Fine Account	1,027.07						
Annual Percentage Yield Earned 2.79%	3,603.36	DIME Reserve Account	1,743,888.67						
Annual Percentage Yield Earned 0.01%	0.02	DIME Special Checking	2,538.25						
Annual Percentage Yield Earned 0.01%	0.10	DIME Merchant Account	11,966.03						
Annual Percentage Yield Earned 0.01%	0.10	DIME Payroll Account	6,798.37						
Annual Percentage Yield Earned 0.20%	32.54	DIME Capital Fund Account	231,557.58	4,722,630.61	250,000.00	4,472,630.61	4,696,262.14	5,168,505.14	472,243.00
Annual Percentage Yield Earned 2.75%	547.47	TD Bank Reserve	250,700.34	250,700.34	250,000.00	700.34	700.34		(700.34)
Annual Percentage Yield Earned 2.94%	-	HSBC - MONEY MARKET	-	-	-	-	-		-
Annual Percentage Yield Earned 4.85%	5,049.47	Valley Bank Capital Fund Account	<u>1,454,544.38</u>	<u>1,454,544.38</u>	<u>250,000.00</u>	<u>1,204,544.38</u>	<u>1,228,635.27</u>	<u>1,475,017.85</u>	<u>246,382.58</u>
Total balance as given on bank statements, end of month			\$ 7,364,443.32	<u>7,362,458.32</u>	<u>1,000,000.00</u>	<u>6,362,458.32</u>	<u>6,644,409.89</u>	<u>7,361,806.20</u>	<u>717,396.31</u>
Less: Total outstanding checks			<u>177,059.19</u>						
Net balance in balance			\$ 7,541,502.51						
Deposit in Transit			8,493.97						
Other Reconciling Items			<u>-</u>						
Total Adjusted Bank Balance at November 30, 2024				<u><u>7,549,996.48</u></u>					

Jericho Public Library
Month by Month Budget Performance
2024/2025

	Actual July 2024	Actual August 2024	Actual September 2024	Actual October 2024	Actual November 2024	Actual December 2024	Actual January 2025	Actual February 2025	Actual March 2025	Actual April 2025	Actual May 2025	Actual June 2025	Total July 2024-November 2024 YTD
Revenue													
Reserve Carryover	4,167.00	4,167.00	4,167.00	4,167.00	4,167.00								20,835.00
4100-10 TAX MONEY	2,737,277.00	0.00	0.00	1,368,638.50	0.00								4,105,915.50
4100-11 PILOT MONEY	0.00	0.00	0.00	57,998.63	0.00								57,998.63
4208-20 FINES	1,251.95	770.54	1,802.97	1,307.36	522.64								5,655.46
4240-10 INTEREST	13,102.16	16,948.88	13,396.31	11,096.82	12,519.93								67,064.10
4245-00 COMMISSIONS	0.00	0.00	0.00	0.00	131.55								131.55
4250-00 VENDING MACHINE	225.02	124.99	164.99	135.00	225.00								875.00
4251-00 COFFEE MACHINE	346.75	219.00	198.00	473.00	188.00								1,424.75
4260-00 PRINT MANAGEMENT	397.50	194.00	113.00	320.20	113.80								1,138.50
4269-00 LOST/DAMAGED LIB. MAT.	20.99	16.95	0	29.99	44.97								112.90
4270-50 GIFTS & DONATIONS	20.00	50.00	20.00	6,461.65	0.00								6,551.65
4276-00 LIBRARY SYSTEM GRANT	0.00	0.00	0.00	0.00	0.00								0.00
4384-10 STATE AID	4,848.30	0.00	0.00	0.00	0.00								4,848.30
4384-20 STATE GRANT	0.00	0.00	0.00	0.00	0.00								0.00
Total Revenue	2,761,656.67	22,491.36	19,862.27	1,450,628.15	17,912.89	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,272,551.34
Expenditures													
5130-02 BANK FEES/SERVICE FEES	701.50	266.11	269.17	376.17	916.52								2,529.47
5141-00 PROFESSIONAL/STAFF	77,748.37	118,134.75	83,656.97	86,375.87	85,942.61								451,858.57
5142-00 CLERICAL/STAFF	98,174.03	171,612.48	87,681.58	87,667.48	91,680.02								536,815.59
5142-01 PAGE/STAFF	10,612.89	16,025.66	10,106.30	10,437.10	11,590.43								58,772.38
5142-02 CUSTODIAL/STAFF	18,374.21	23,461.20	15,769.20	17,201.71	15,936.01								90,742.33
5201-00 FURNITURE & FIXTURES	2,599.80	1,488.00	0	69.52	0								4,157.32
5203-00 TECH EQUIPMENT	493.46	7,314.54	6,472.45	0.00	0.00								14,280.45
5203-01 MISC. EQUIPMENT	0.00	225.34	0	0	0								225.34
5203-02 TECH LEASE/CONTRACTS	765.41	2,356.75	3,231.69	2,500.42	2,453.30								11,307.57
5300-00 PROPERTY IMPROVEMENTS	641.28	13,480.00	6483.67	0	0								20,604.95
5300-01 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00								0.00
5410-00 BOOKS ADULT	7,043.67	10,082.62	8,718.24	9,170.18	12,087.88								47,102.59
5410-01 BOOKS JUV	569.33	1,371.66	2,335.64	2,614.74	2,925.85								9,817.22
5410-02 BOOKS TEEN	565.36	600.97	446.37	449.49	344.06								2,406.25
5411-00 VIDEOS ADULT	541.17	405.73	280.38	665.82	429.75								2,322.85
5411-01 VIDEO JUV	0.00	62.47	0.00	105.36	0.00								167.83
5411-02 VIDEO TEEN	0.00	0.00	0.00	0.00	0.00								0.00
5412-00 RECORDED BOOKS ADULT	220.31	100.60	44.99	34.99	0.00								400.89
5412-01 RECORDED BOOKS JUV	0.00	0.00	0.00	0.00	0.00								0.00
5412-02 RECORDED BOOKS TEEN	0.00	0.00	0.00	0.00	0.00								0.00
5412-A DOWNLOADABLES ADULT & JUV	29,480.97	15,531.42	15,055.17	23,268.67	12,766.19								96,102.42
5412-A DOWNLOADABLES TEEN	282.01	249.92	0.00	455.54	379.55								1,367.02
5412B-00 CD-MUSIC ADULT	0.00	17.37	11.98	0.00	0.00								29.35
5412B-01 CD-MUSIC JUV	5.99	5.99	5.99	5.99	5.99								29.95
5412B-02 CD-MUSIC TEEN	0.00	0.00	0.00	0.00	0.00								0.00
5413-00 PERIODICALS ADULT	965.56	458.72	2,511.56	2,303.24	1,457.68								7,696.76
5413-01 PERIODICALS JUV	0.00	0.00	0.00	0.00	0.00								0.00
5413-02 PERIODICALS TEEN	0.00	0.00	0.00	0.00	0.00								0.00
5415-00 CD ROMS ADULT	0.00	0.00	0.00	0.00	0.00								0.00
5415-01 CD ROMS JUV	0.00	0.00	0.00	52.70	0.00								52.70
5415-02 CD ROMS TEEN	0.00	0.00	0.00	0.00	0.00								0.00
5418-00 PROGRAM ADULT	4,961.76	1,585.99	11,609.00	4,665.45	6,028.00								28,850.20
5418-01 MUSEUM PASSES	2,035.00	(1,742.50)	242.00	1,825.00	3,081.00								5,440.50
5418-02 PROGRAM JUV	3,594.63	1,865.18	2,488.73	4,108.55	2,678.59								14,735.68
5418-03 PROGRAM TEEN	621.44	740.28	673.32	1,574.97	588.97								4,198.98
5418-04 COMMUNITY OUTREACH	130.57	113.99	160.18	3,548.02	2,108.46								6,061.22
5429-00 MISC. EXPENSE	0.00	3.00	29.00	263.80	59.99								355.79
5430-00 LIBRARY & OFFICE SUP.	5,680.06	2,150.52	2,442.96	1,432.67	2,178.58								13,884.79
5431-00 TELEPHONE	1,650.60	1,650.65	312.15	1,730.84	1,650.76								6,995.00
5432-00 DATA COMMUNICATIONS	2,259.00	3,073.04	3,924.48	2,666.02	2,632.92								14,555.46
5433-00 POSTAGE	235.42	26.71	414.08	234.95	229.99								1,141.15
5434-00 PRINTING & PUBLICITY	1,357.70	319.60	3,261.58	976.05	319.60								6,234.53
5435-00 TRAVEL	117.72	64.19	60.04	73.61	56.01								371.57
5436-00 ILS	5,586.56	0.00	0.00	0.00	1,234.97								6,821.53
5436-01 DATABASES	15,190.23	0.00	7,305.65	0.00	666.00								23,161.88
5437-00 PROFESSIONAL SERVICES	38,737.04	8,271.17	8,748.78	8,760.31	9,089.19								73,606.49
5437-01 LEGAL SERVICES	1,682.40	1,120.80	2,241.60	1,816.80	1,420.80								8,282.40
5437-02 ACCOUNTING SERVICES	0.00	0.00	0.00	0.00	0.00								0.00
5438-00 MEMBERSHIP	0.00	0.00	0.00	55.00	70.00								125.00
5439-00 EQUIP. REPAIR	1,873.35	9,992.69	4,043.00	2,431.00	355.00								18,695.04
5439-01 EQUIP. RENTAL	522.89	2,158.00	1,360.97	573.37	45.89								4,661.12
5439-02 EQUIPMENT CONTRACT	4,396.50	0.00	0.00	5,475.50	12,600.65								22,472.65
5450-00 GAS & ELECTRIC	6,978.71	12,414.80	10,446.36	0.00	14,770.82								44,610.69
5450-01 WATER	0.00	305.20	0.00	770.20	0.00								1,075.40
5451-00 CUSTODIAL SUPPLIES	6,002.26	2,184.25	3,568.39	846.59	6,787.20								19,388.69
5454-00 INSURANCE	0.00	37,200.24	0.00	0.00	0.00								37,200.24
5465-00 SNOW REMOVAL	0.00	0.00	0.00	0.00	0.00								0.00
5476-00 GROUNDS UPKEEP	734.44	0.00	864.44	3,197.76	0.00								4,796.64
5482-00 ADVERTISING	0.00	0.00	0.00	0.00	0.00								0.00
5486-00 CONFERENCES	84.81	653.28	64.74	151.77	22.39								976.99
9990 CAPITAL PROJECT FUND	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00								12,500.00
9010-04 UNEMPLOYMENT INS.	0.00	0.00	0.00	0.00	0.00								0.00
9010-08 RETIREMENT	0.00	0.00	0.00	0.00	397,180.00								397,180.00
9030-08 SOCIAL SECURITY	15,199.44	24,677.50	14,614.37	14,956.16	15,199.11								84,646.58
9040-08 WORKERS COMP. INS.	0.00	0.00	0.00	0.00	(12,616.00)								(12,616.00)
9055-08 DISABILITY INSURANCE	3,020.10	0.00	35.00	0.00	0.00								3,055.10
9060-08 HOSPITALIZATION	45,653.06	43,266.71	54,375.59	39,628.47	46,924.45								229,848.28
Total Expenditures	420,591.01	537,847.59	378,867.76	348,017.85	756,779.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,442,103.39
SUMMARY													
REVENUE	2,761,656.67	22,491.36	19,862.27	1,450,628.15	17,912.89	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$4,272,551.34
EXPENDITURES	420,591.01	537,847.59	378,867.76	348,017.85	756,779.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$2,442,103.39
NET	2,341,065.66	(515,356.23)	(359,005.49)	1,102,610.30	-738,866.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$1,830,447.95

ANGELA CINQUEMANI

ANNUAL AUDIT- Ms. Jill Sanders/CPA from Cullen & Danowski will present the results of the yearly audit at this meeting.

CAPITAL IMPROVEMENTS- A signal extender for the Children's Room motorized shades was installed. Nickerson is scheduled to install back panels on the storage units in the Info Center. We received the final invoice for AFL (general contractor). BBS Architects is closing out the library capital project this month. We will be sent a certificate to be signed and returned to New York State.

EMERGENCY HVAC INSTALLATION- Inter-County Mechanical Corp. will install the HVAC units on December 16. For safety reasons the library building will be closed. Jericho Library staff will be helping patrons virtually, participating in online training, and virtual programs will continue. Notifications will be posted on the website, phone message, social media, and signage in the library. The school district will also be notified.

BUILDING & GROUNDS- The carpet in the meeting room was shampooed. The sprinklers were winterized.

60th ANNIVERSARY CELEBRATION- I would like to recognize the dedicated library staff members who spent months planning this event: Sarah Okano, Nathalie Levin, Carlos Munoz Ospina, Vanessa Jambrone, Lisa Jones, Denise Liggio, Kim Simmons, Ke Gao, Karen Surrey, and Carol Benenati. We take great pride in celebrating this milestone and continuing our legacy of exceptional service to the community.

NASSAU LIBRARY SYSTEM- I attended the NLS Annual Meeting at the Nassau Library System. Staff from Long Beach Public Library demonstrated their Vinyl Listening Lounge, and guest speaker David Vinjamuri, President of ThirdWay Space and NYU Associate Professor of Marketing, spoke about analyzing library spaces. I voted on behalf of the Jericho Public Library Board of Trustees, for NLS Trustees in areas 1 (Carl Williams), 3 (Deborah Mabry), and 9 (Joshua Smith). Caroline Ashby, Director of the Nassau Library System, reviewed the proposed 2025 NLS Operating Budget.

EMAIL NEWSLETTER & PROGRAMS- We encourage the Jericho community to take advantage of our wide variety of educational and recreational programs at the library. Please check our monthly calendar for the latest information: <https://www.jericholibrary.org/events/month>
Patrons can check our event calendar and see when our Meeting Room on the first floor is available for shared public use.

LIBRARY USAGE AND STATISTICS SNAPSHOT (DIRECT ACCESS) NOVEMBER 2024

CHILDREN'S DEPT PROGRAMS- 18

CHILDREN'S DEPT ATTENDEES- 355

TEEN DEPT PROGRAMS- 6
TEEN DEPT ATTENDEES- 82

ADULT DEPT PROGRAMS- 57
ADULT DEPT ATTENDEES- 1138

NEW LIBRARY CARDS- 55

LIBRARY VISITORS- 7496

WIFI SESSIONS- 56,204

WEBSITE USERS- 4481

CIRCULATION CHECKOUTS- 11,868

SOCIAL MEDIA FOLLOWERS:

FACEBOOK- 1065
INSTAGRAM- 1152
TIKTOK- 484
TWITTER (X)- 394
YOUTUBE- 140

HIGHLIGHTS:

TEEN COMMUNITY SERVICE- Teens are encouraged to find community service opportunities at the library by visiting <https://www.jericholibrary.org/community-service>. In December Jericho Teens are helping with activities at our 60th Anniversary event, as well as helping younger children during the library's 'Craft Corner' program.

KINDERGARTEN AUTHOR VISIT- In partnership with the Jericho School District we held our yearly Kindergarten author visit! An audience of 61 enjoyed author Emeline Lee's presentation and her book, 'Bonnie's Rocket'.



ATTACHMENTS

	<u>Original Project Estimate (NYSED Submission- Sept 2022)</u>	<u>Vendor</u>	<u>Project Estimate (Sept 2023)</u>	<u>Project Estimate (May 2024)</u>	<u>Project Estimate (June 2024)</u>	<u>Project Estimate (July 2024)</u>	<u>Project Estimate (September 2024)</u>	<u>Final Project Estimate (November 2024)</u>	<u>Change In Estimate (Over)/Under</u>	<u>Actual to Date - November 2024</u>			
CONSTRUCTION HARD COSTS													
HARD COST- theater seating	\$ 71,838	Nickerson	\$ 56,325	\$ 56,325	\$ 56,325	\$ 56,325	\$ 56,325	\$ 56,325	\$ 15,513	\$ 56,325			
HARD COST- computer area 2nd floor- furniture & fixtures	\$ 49,000	Nickerson	\$ 24,769	\$ 24,769	\$ 24,769	\$ 24,769	\$ 24,769	\$ 24,769	\$ 24,231	\$ 24,769			
TOTAL	\$ 120,838		\$ 81,094	\$ 81,094	\$ 81,094	\$ 81,094	\$ 81,094	\$ 81,094	\$ 39,744	\$ 81,094			
HARD COST- theater carpet replacement													
HARD COST- new theater railings													
HARD COST- FRP door replacement													
HARD COST- window replacement	\$ 799,652	AFL (GC)	\$ 916,500	\$ 916,500	\$ 916,500	\$ 916,500	\$ 916,500	\$ 916,500	\$ (116,848)	\$ 916,500			
HARD COST- outdoor seating area													
HARD COST- interior reconstruction (computer area 2nd floor)													
HARD COST- interior reconstruction (theater, parking lot guardrails)													
HARD COST- Allowance													
HARD COST- alternate- security film on all first floor	\$ -	AFL (GC)	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ (15,000)	\$ 15,000			
HARD COST- alternate- soffit repair	\$ -	AFL (GC)	\$ 14,300	\$ 14,300	\$ 14,300	\$ 14,300	\$ 14,300	\$ 14,300	\$ (14,300)	\$ 14,300			
HARD COST- Change Order No. 1	\$ -	AFL (GC)	\$ -	\$ 33,000	\$ 42,000	\$ 27,174	\$ 27,174	\$ 27,174	\$ (27,174)	\$ 27,174			
HARD COST- Change Order No. 2	\$ -	AFL (GC)	\$ -	\$ -	\$ -	\$ 14,840	\$ 14,840	\$ 14,840	\$ (14,840)	\$ 14,840			
HARD COST- Change Order No. 3 (minus credit for shades)								\$ 10,183		\$ 10,183			
TOTAL	\$ 799,652		\$ 945,800	\$ 978,800	\$ 987,800	\$ 987,815	\$ 987,815	\$ 977,631	\$ (177,979)	\$ 977,631			
TOTAL COST OF CONSTRUCTION	\$ 920,490		\$ 1,026,894	\$ 1,059,894	\$ 1,068,894	\$ 1,068,909	\$ 1,068,909	\$ 1,058,725	\$ (138,235)	\$ 1,058,725			
CONSTRUCTION SOFT COSTS													
SOFT COST- Owner Soft Costs (remediation, advertising, testing, inspection fees, attorney reviews, etc.)	\$ 52,557	JC Broderick, BBS	\$ 11,412	\$ 23,262	\$ 23,262	\$ 23,262	\$ 23,262	\$ 23,302	\$ 29,295	\$ 23,302			
TOTAL SOFT COSTS	\$ 52,557		\$ 11,412	\$ 23,262	\$ 23,262	\$ 23,262	\$ 23,262	\$ 23,302	\$ 29,295	\$ 23,302			
OTHER													
Architectural & Engineering (A&E) Fees	\$ 63,506	BBS	\$ 74,450	\$ 74,450	\$ 77,495	\$ 77,496	\$ 77,496	\$ 76,758	\$ (13,252)	\$ 77,589			
Architectural & Engineering (A&E) Fees- Unawarded Alternate		BBS						\$ 6,069	\$ (6,069)				
Construction Manager (CM) Fees	\$ 52,557	SCC	\$ 56,479	\$ 56,479	\$ 58,789	\$ 58,790	\$ 58,790	\$ 58,230	\$ (5,673)	\$ 58,230			
TOTAL OTHER	\$ 116,063		\$ 130,929	\$ 130,929	\$ 136,284	\$ 136,286	\$ 136,286	\$ 141,057	\$ (24,994)	\$ 135,819			
GRAND TOTAL- HARD & SOFT COSTS, OTHER	\$ 1,089,110		\$ 1,169,235	\$ 1,214,085	\$ 1,228,440	\$ 1,228,457	\$ 1,228,457	\$ 1,223,084	\$ (133,974)	\$ 1,217,846			
DASNY/SAM GRANT	\$ 50,000		\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000		\$50,000			
Architectural & Engineering (A&E) Fees- Unawarded Alternate CREDIT								\$6,069		\$0			
TOTAL GRANT/CREDIT								\$56,069		\$50,000			
FINAL GRAND TOTAL	\$ 1,039,110		\$ 1,119,235	\$ 1,164,085	\$ 1,178,440	\$ 1,178,457	\$ 1,178,457	\$ 1,167,015	\$ (127,905)	\$ 1,167,846			

Thank you for
all the wonderful
virtual programs you
present! The recent
Hermitage series was
wonderful.

Please accept this
donation as a thank you.

Sincerely,
Marcia Blackman

Jericho Public Library
Board of Trustees Meeting
December 10, 2024
NLS Annual meeting- Vote by Proxy

To be memorialized:

The authorization for ANGELA CINQUEMANI to cast a vote IN FAVOR OF the election of Carl Williams (Area 1), Deborah Mabry (Area 3), and Joshua Smith (Area 9) as NLS Trustee on behalf of the JERICHO PUBLIC LIBRARY at the December 4, 2024 NLS Annual Meeting.

JERICHO PUBLIC LIBRARY															
USAGE & STATISTICS SNAPSHOT															
(DIRECT ACCESS)															
2024-2025															
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL	TOTAL	TOTAL
	2024	2024	2024	2024	2024	2024	2025	2025	2025	2025	2025	2025	2024-2025	2023-2024	2022-2023
CHILDREN'S DEPT - PROGRAMS	18	11	14	21	18								82	248	290
CHILDREN'S DEPT - ATTENDEES	376	163	224	414	355								1,532	4,667	6,471
TEEN DEPT - PROGRAMS	4	5	5	3	6								23	54	90
TEEN DEPT - ATTENDEES	34	51	81	19	82								267	667	1,109
ADULT DEPT - PROGRAMS	50	46	57	66	57								276	450	463
ADULT DEPT - ATTENDEES	778	706	1,081	1,162	1,138								4,865	10,735	10,111
NEW LIBRARY CARDS	60	73	110	69	55								367	777	929
LIBRARY VISITORS	6,972	7,006	6,850	8,250	7,496								36,574	81,931	80,824
WIFI SESSIONS	42,232	48,319	52,136	59,387	56,204								258,278	682,708	727,072
WEBSITE USERS	7,513	6,209	5,048	4,735	4,481								27,986	87,229	67,742
CIRCULATION CHECKOUTS	13,381	13,409	12,196	12,085	11,868								62,939	138,278	148,613
SOCIAL MEDIA FOLLOWERS															
FACEBOOK	1,049	1,047	1,056	1,061	1,065								N/A	1,047	969
INSTAGRAM	1,138	1,143	1,147	1,150	1,152								N/A	1,135	1,077
TIKTOK	260	277	358	440	484								N/A	241	193
TWITTER (X)	394	394	401	398	394								N/A	393	358
YOUTUBE	140	139	139	139	140								N/A	140	140

COMPLETE CIRCULATION ACTIVITY (Nov 24)

I TYPE	CHKOUTS	CHKINS	HOLDS	HI/RECLL	TOTAL #	PERCENT
BOOK (non fiction)	586	366	4	0	956	4.7%
BOOK (fiction)	710	425	7	0	1,142	5.6%
TRD PAPER (trade)	62	29	5	0	96	0.5%
NEW (non fiction)	235	188	3	0	426	2.1%
NEW (fiction)	471	325	7	0	803	3.9%
WORLDSHARE	10	2	0	0	12	0.1%
SHORT LOAN	60	38	1	0	99	0.5%
14 DAY	182	83	0	0	265	1.3%
28 DAY	0	1	0	0	1	0.0%
CAREERS	5	1	1	0	7	0.0%
BOARD BOOK	319	211	0	0	530	2.6%
J NFIC	836	511	1	0	1,348	6.6%
J FICTION	3,307	2,129	7	0	5,443	26.7%
PICTURE BOOK	1,597	1,143	0	0	2,740	13.5%
EASY READ	646	405	0	0	1,051	5.2%
HOLIDAY	114	89	0	0	203	1.0%
J 14DAY	13	12	0	0	25	0.1%
J BINGE BOX	2	1	0	0	3	0.0%
J VOX BOOK	127	73	0	0	200	1.0%
J PLAYAWAY LAUNCHPAD	14	13	0	0	27	0.1%
DVD NEW 3/DAY	197	93	1	0	291	1.4%
J DVD /7 DAY	105	49	0	0	154	0.8%
DVD /7 DAY	181	113	5	0	299	1.5%
CD MUSIC	15	11	0	0	26	0.1%
CD MUSIC NEW	0	1	0	0	1	0.0%
BLU-RAY DISC	28	17	0	0	45	0.2%
A/V KIT	0	1	0	0	1	0.0%
CD BOOK NEW	9	4	0	0	13	0.1%
CD BOOK	14	8	0	0	22	0.1%
DVD NONFIC	18	14	0	0	32	0.2%
DVD NEW 7/DAY	26	12	0	0	38	0.2%
GRAPHIC NOVEL	11	7	0	0	18	0.1%
LARGE TYPE NON-FICTION	7	5	0	0	12	0.1%
VIDEO GAME	64	25	1	0	90	0.4%
MAGAZINE	118	88	6	0	212	1.0%
J KIT	15	15	0	0	30	0.1%
FAMILY	36	15	0	0	51	0.3%
NEW LARGE PRINT (Non-Fic)	15	5	1	0	21	0.1%
NEW LARGE TYPE (FIC)	114	70	0	0	184	0.9%

COMPLETE CIRCULATION ACTIVITY (Nov 24)

I TYPE	CHKOUTS	CHKINS	HOLDS	HI/RECLL	TOTAL #	PERCENT
LARGE TYPE (FIC)	76	58	4	0	138	0.7%
BIOGRAPHY	58	38	2	0	98	0.5%
MYSTERY	38	26	2	0	66	0.3%
SCIENCE FICTION	22	16	0	0	38	0.2%
TRAVEL	116	61	3	0	180	0.9%
BLU-RAY DISC NEW	43	21	0	0	64	0.3%
J CD MUSIC	20	7	0	0	27	0.1%
J MAGAZINE	67	29	0	0	96	0.5%
MISC	6	4	0	0	10	0.0%
TEEN FIC	203	114	0	0	317	1.6%
TEEN NONFIC	44	33	0	0	77	0.4%
TEEN PB	140	96	0	0	236	1.2%
TEEN DVD /7 DAY	14	11	0	0	25	0.1%
J CD BOOK U	7	5	0	0	12	0.1%
TEEN 14 DAY	4	3	0	0	7	0.0%
J DVD NEW	23	12	0	0	35	0.2%
J DVD NF/ 7 DAY	3	1	0	0	4	0.0%
J WORLD LANGUAGE	25	14	0	0	39	0.2%
A WORLD LANGUAGE	171	94	1	0	266	1.3%
ADULT ROKU	9	8	0	0	17	0.1%
MUSEUM PASS	149	146	0	0	295	1.4%
HOTSPOT	12	13	0	0	25	0.1%
LAPTOP CHARGERS	24	24	0	0	48	0.2%
I PHONE CHARGER	37	37	0	0	74	0.4%
ANDROID CHARGER	4	4	0	0	8	0.0%
LILINK Non-Requestable	0	1	0	0	1	0.0%
LILINK Requestable Print	257	184	0	0	441	2.2%
LILINK Requestable Media	27	13	0	0	40	0.2%
No Code	0	0	770	0	770	3.8%
Total	11,868	7,671	832	0	20,371	100.0%

Museum Passes

November 2024

Museum (Number of Passes Per Museum)	Annual Cost	# of Reservations	2024 Year to Date	2023 Year Total	
9/11 Memorial & Museum Membership (1)	250.00	5	46	7	
*American Airpower Museum (1)	650.00	2	55	52	
*Children's Museum of Manhattan (2)	400.00	7	52	57	
Clark Botanic Garden (1)	75.00	1	15	20	
Cold Spring Harbor Fire House Museum (1)	40.00	2	9	11	
Cold Spring Harbor Fish Hatchery & Aquarium (1)	500.00	4	42	82	
Cradle of Aviation/Firefighter's Museum (1)	1,750.00	6	51	60	
Empire Pass (3)	216.00	6	84	90	
*Fire Island Lighthouse	175.00	3	67	51	
*Frick Collection (1)	200.00	0	3	14	
*Garvies Point Museum and Preserve (2)	200.00	1	19	27	
*Guggenheim (2)	500.00	14	108	130	
*Harbes Barnyard Adventure (1)	1,199.00	3	124	108	
*Heckscher Museum of Art (1)	225.00	0	13	29	
*Intrepid Sea, Air & Space Museum (1)	500.00	6	75	80	
*The Jewish Museum (2)	500.00	0	6	5	
Long Island Children's Museum (3)	3,900.00	18	158	175	
Long Island Maritime Museum (2) (New as of April '24)	200.00	1	6	0	
Museum of Modern Art (2)	1,500.00	11	99	118	
Museum of the Moving Image (1)	350.00	1	18	16	
*Museum of the Dog (1)	250.00	1	14	19	
Museum of the City of New York (1)	250.00	3	13	16	
*Nassau County Museum of Art (2)	500.00	20	131	142	
*New York Botanical Garden (1)	750.00	8	94	99	
*New York Hall of Science (1)	675.00	13	98	115	
*New York Transit Museum (2)	200.00	5	9	17	
*New-York Historical Society (2)	160.00	6	20	33	
*Old Bethpage Village Restoration (1)	400.00	3	20	18	
*Old Westbury Gardens (2)	500.00	13	286	266	
*Planting Fields Arboretum State Historic Park (1)	350.00	6	124	81	
*Raynham Hall Museum	270.00	0	5	2	
*Sands Point Preserve Conservancy (2)	150.00	9	129	127	
*Storm King Art Center	125.00	5	18	23	
*Vanderbilt Museum & Planetarium (1)	600.00	9	122	117	
*Walt Whitman Birthplace State Historic Site (1)	150.00	0	6	10	
*Whaling Museum, Cold Spring Harbor (1)	250.00	2	23	27	
	36	\$18,910.00	194	2162	2244

Print on Demand Passes (*) are valid for 1 day (the day of the visit). Pick-up/Return Passes are checked out for 3 days.

The Jericho Public Library currently has membership to 36 museums. The number of passes we receive is dependent on the terms of the membership. Some museums include two or three passes per membership ; some only include one pass per membership

Each pass admits 2-6 people depending on membership. Therefore, the total number of circulations could be 388 - 1164 respectively.