

SUMMARY OF DIRECTOR'S REPORT

Given to Board of Trustees October 13, 2020

L DIRECTOR'S REPORT.

Window & Theater Chair Replacement. We received proposals from Savin Engi- neers, P.C., School Construction Consultants and Calgi Construction for the Board's review. Copies were sent to Ben Truncale, Library attorney, for his ex- amination.

Board Policy. Mrs. Brenner presented the Children's Room Policy and the Em- ployee-In-Charge Policy to the Board for their approval.

Computer Assistance. Mrs. Brenner discussed with Carlos, Head of Technology, the Board's request to offer remote computer assistance to patrons at home as well as in the Library building. It was decided for many reasons, that it would be best for the Library and staff to assist patrons remotely in the Library only.

Glass Partitions. Mrs. Brenner ordered the insertion of additional tempered glass coverage on certain desk areas for better protection. Action Glass has completed the installation of all tempered glass barriers on all public service desks.

Re-Opening Plan. Monday, September 14, 2020, the Library re-opened at phase 4 of our Re-Opening Plan. Sitting and computer use is available in scheduled ses- sions, with 15 minutes in-between sessions for cleaning/sanitizing. We continue to offer curbside pick-up service and grab & go.

Sexual Harassment Training. The New York State Senate passed a bill aimed at strengthening and reforming the state's sexual harassment laws. Staff has begun annual mandatory training.

Baker & Taylor. Baker & Taylor, book vendor, has implemented a Sustainable Shelves program. The Library will transmit to B & T the ISBN number of any items we are discarding, we will then receive a price from B & T that is 15% of the market value of the item. This is a wonderful way to earn money for our dis- cards and to supplement our similar program from Better World Books.

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Great Give Back. The Great Give Back is an island wide effort to bring aware- ness that libraries can make a difference. Patrons in Nassau and Suffolk counties will participate in a meaningful service-oriented experience.

Virtual Library Cards. Patrons will soon have the ability to download proof of residence with the Virtual Library Card application. This change will provide eas- ier access to Library digital services for our patrons who prefer these services. Patrons will have more options available to them to become active library users.

Take a "Sip" Down Memory Lane. Angela Cinquemani is planning an outdoor family program on Saturday, November 7, 2020. Our local history librarian, Betsey Murphy, will be available to discuss the history of the Jericho Cider Mill. Raffles, giveaways and Grab & Go crafts will add to the festivities. Each family will receive a copy of our very own Jericho a History of a Long Island Hamlet.

October/November Programs. The Library staff continues booking virtual programs for patrons of all ages. Browse our Adult, Teen and Children's virtual program flyers.

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