

MINUTES OF THE REGULAR MEETING OF THE JERICHO PUBLIC LIBRARY
BOARD OF TRUSTEES APRIL 14, 2020

I. CALL TO ORDER.

Mrs. Jacobson called the meeting to order at 7:12 P.M. Present at the Zoom meeting were: Mrs. Jacobson, Mr. Cheung, Mrs. Dolowich, Mrs. Cole, Mr. Truncale (Counsel), Mrs. Brenner and Mrs. Dobler.

Mr. Wassel was absent with prior notice.

II. MINUTES.

A. On a motion made by Mrs. Cole and seconded by Mrs. Dolowich, the minutes of March 10, 2020, were accepted as presented.

Yes - 4

No - 0

B. On a motion made by Mrs. Cole and seconded by Mrs. Dolowich, the minutes of the Special Meeting of the Board on March 30, 2020, were accepted as presented.

Yes - 4

No - 0

III. PUBLIC HEARING.

There is a 3-minute time limit per individual in each period.

IV. DIRECTOR' S REPORT.

Mrs. Brenner gave her report.

Window and Theater Chair Replacement. Tabled.

Pandemic Policy. Mrs. Brenner presented the Board with a Pandemic Policy, drafted by attorney, for review.

Macmillan Publishing. On 11/1/2019, Macmillan Publishing began a new library eBook lending model in which a library may purchase one copy upon release of a new title in eBook format, and then the publishers will impose an eight-week embargo on additional copies of that title sold to libraries. Mrs. Brenner reported that Macmillan Publishing has abandoned this controversial embargo.

Coronavirus. On Sunday 3/15/2020, the Board of Trustees decided in an abundance of caution to close the Library through the end of March. On Monday, 3/30/2020, the Board closed the Library until further notice in compliance with Executive Order 202.8 of the Governor of New York. The Board will continue to monitor the directives/orders of the Federal/State/Local Governments and make further determinations. The Governor's stay at home order has been extended to 4/29/2020. Staff has been working remotely creating links for digital library card

applications, chat with a librarian, ordering materials, checking telephone messages, email accounts and answering patrons' questions. We have begun virtual programs for adults, teens and children. Staff has been meeting via Zoom to solve problems as they arise and discuss strategies.

Virtual Programs. The staff has been working together to arrange for virtual programs for patrons to view from the comfort of their homes. Adult lectures, exercise classes, book discussions and more have been scheduled. Children's librarians have story times and other programs scheduled.

Digital Library Cards. Patrons who do not have a physical library card may now sign up online for a digital library card. The digital card will provide access to the many and varied online services available 24/7 to our patrons.

Online Services. Mrs. Brenner reported that we have increased the number of eBooks, digital magazines and audio books to accommodate the surge in demand of online materials. We are heavily promoting children's online materials.

Budget Vote. The latest information has the budget vote postponed till June 1, 2020.

English Conversation Group. Mrs. Brenner informed the Board that Ellen Widlitz, instructor of the Library's English Conversation Group, is retiring after 15 years volunteering for this worthwhile vocation. Ellen will be missed by the staff and community.

You Tube. The Library has subscribed to You Tube channel as a means of reaching out to the community and promoting our virtual programs and services. We established a general information channel, Jericho Public Library and a children's channel, JPL Kids. Mrs. Brenner informed the Board that staff is being resourceful when creating these entertaining short videos.

3D Printer. Suffolk County Library System sent out a request for libraries to donate the use of the 3D printers to create a "printer farm". The plan is to make the headband and base components of face shields for Stony Brook University and other local hospitals.

N/A.

VI. COMMUNICATION.

N/A.

VII. FINANCIAL REPORT.

Authorizations for Payment were individually examined and approved for payment as follows:

A. #2020 - 9 for \$158,433.45 - moved by Mrs. Dolowich and seconded by Mrs. Cole.

Yes - 4

No - 0

B. #2020 - 9A for \$1,569.86 - moved by Mrs. Dolowich and seconded by Mrs. Cole.

Yes - 4

No - 0

C. #2020 - 9B for \$228,317.42 - moved by Mrs. Dolowich and seconded by Mrs. Cole.

Yes - 4

No - 0

D. #2020 - 9G for \$44,289.47 - moved by Mrs. Dolowich and seconded by Mrs. Cole.

Yes - 4

No - 0

VIII. COMMITTEE REPORTS

N/A.

IX. UNFINISHED BUSINESS.

A. Windows Replacement. Tabled.

B. Theater Chairs Replacement. Tabled.

X. EXECUTIVE SESSION.

N/A.

XI. PERSONNEL.

N/A.

XII. NEW BUSINESS.

- A. On a motion made by Mrs. Cole and seconded by Mrs. Dolowich, the Board approved the Duty of the Book Buddy Policy as amended.

Yes - 4

No - 0

- B. On a motion made by Mrs. Cole and seconded by Mrs. Dolowich, the Board approved the Pandemic Policy.

Yes - 4

No - 0

- C. Next Board meeting date Thursday, May 14, 2020.

XIII. SECOND PUBLIC HEARING.

There is a 3-minute time limit per individual in each period.

XIV. ADJOURNMENT.

On a motion made by Mr. Cheung and seconded by Mrs. Dolowich, the meeting was adjourned at 8:03 p.m.

Respectfully submitted,

Denise Cole
Secretary

Mary Anne Dobler
Clerk of the Board