

**POLICY REGARDING USE OF LIBRARY FACILITIES
AND BEHAVIOR IN THE LIBRARY**

Public service areas of the Library are openly and freely available to serve the reading, reference and informational needs of the public. Persons entering the Library during its hours of operation are entitled to all privileges unless he or she violates any of the following regulations:

- 1) A quiet and orderly atmosphere shall prevail at all times. Talking shall be strictly limited to quiet tones and low voices. Respect for other Library users must be maintained.
- 2) Use of cell phones in the Library is permitted in an appropriate manner.
- 3) Furnishings are not to be rearranged by patrons. Seating arrangements are limited to four persons to a table and one to a study carrel.
- 4) Food and beverages permitted in café area. Covered beverages and snacks allowed in Library public areas with the exception of Computer Areas and Theatre.
- 5) Smoking is not allowed, no e-cigarettes, no vaping.
- 6) Improper conduct or improper use of Library facilities shall include the following:
 - A) Public disturbance.
 - B) Obscene or abusive language.
 - C) Gambling and unauthorized games.
 - D) No alcoholic beverages.
 - E) Loitering either indoors or on outdoor premises.
 - F) Stealing.
 - G) Vandalism.
 - H) Violence to any person on Library premises.

Any other activities determined by the library staff to be disruptive or destructive to the operation of the library, its patrons and equipment are prohibited.

Any person caught stealing or mutilating Library materials will be subject to criminal charges or any other actions deemed appropriate by the Board of Trustees. Abuse of Library property, theft of property or vandalism may result in the barring of that person from the Library for a period of time to be determined by the Director. Any minor found abusing Library material or property will be subject to the above regulations and parents will be notified immediately and may be held liable for the damage.

A patron behaving in an objectionable manner and behaving contrary to the established Library Board Policy, will be asked to leave the premises immediately. That person may be barred from using the Library for a period of time to be determined by the Director. If a patron refuses to leave the building and property at the request of a librarian, the police will be called.

APPEAL

Suspension of Library privileges may be appealed to the Library Board of Trustees. Request for a hearing must be made in writing to the Library Board of Trustees within seven (7) days of suspension.

QUIET ROOMS

Absolutely no conversation is permitted in the Quiet Rooms.

Adopted by the Board of Trustees of the	
Jericho Public Library	November 9, 1976
Revised	October 17, 1978
Revised	April 10, 1989
Revised	November 7, 1994
Revised	January 9, 1995

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March 13, 1995
October 7, 1997
March 12, 2001
April 14, 2016
December 11, 2017
May 14, 2018